

FAITH FORMATION GRADES 1-8
SJ CAMPUS
DROP OFF & PICK UP PROCEDURES

Arrival Time: Students may be dropped off beginning at 5:45p.m.
Please DO NOT drop students off prior to 5:45p.m.

Class Time: Class begins at 6:15, and ends at 7:15.

Car Drop Off: Use entrance to parking lot on WALLACE STREET ONLY.

Drive under the canopy, and have your children exit the vehicle on the passenger side.
Volunteers will safely escort them to the door.
Please watch out for teachers and their children crossing the parking lot.
Slowly exit onto Main Street.

Walker Drop Off: Parents choosing to not use the car drop off line must park off campus.

Parents must escort children ALL THE WAY TO THE DOOR.

Car Pick Up: Enter parking lot from WALLACE STREET ONLY.

Turn left immediately, and circle up through the levels to form a line.

DO NOT ENTER THE LOT FROM MAIN STREET! Five cars will pull into the loading area at one time. Pull up to the signs numbered 1 through 5.

Walker Pick Up: Parents picking children up as walkers must have the student's name on the walker list **no later than 7:10.** Names will only be taken in person, and only from 7:00 to 7:10, outside the door on the **East** end of the parish center. Do not text, call, or ask in advance to have your child put on the walker list. Names **will not** be added to the list after 7:10, no exceptions. Adding names & releasing students after the car line begins causes confusion, and is dangerous. Walkers not on the list prior to 7:10 will be held until the car line is completed. In order to avoid congestion with the car line, walker parents **must not** park in the parish center lot. Walker escorts must be at the door at the East end of the building to collect their children. **Walkers will not be allowed to leave the dismissal without an adult escort.**

The above guidelines are absolutely necessary to ensure the safety of the students. On any given Wednesday, we have a minimum of 150 students in the building. The parking lot is very busy with car traffic during drop off & pick up, and it is very dark at pick up time. We appreciate you respecting, and following these rules. We look forward to a wonderful year of Faith Formation. Please contact Stephanie Wollenmann @ 812-686-3046 with questions.